

The Corporation of the Township of Plummer Additional

RR # 2, 38 Railway Crescent

Bruce Mines ON POR ICO

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Minutes January 22, 2020

Regular COUNCIL MEETING

Council Chambers

Call to Order Regular Council Meeting: 6:02 pm

Present: Mayor: Beth West; Councillors: Mike Jones, Janet Gordanier

Staff: Clerk: Vicky Goertzen-Cooke

Absent: Boris Koehler, Keith Hoback

1. **ADDENDUM TO THE AGENDA**

ResIn 2020-06 Mike Jones Janet Gordanier

BE IT RESOLVED THAT this Council approves the Addendum to Agenda as follows: a) RED Funding Model (under 7n); b) defer item 18c - Bids on chairs. CARRIED

2. **DECLARATION OF PECUNIARY INTEREST – none noted**

3. **Municipal Staff Report – Roads**

- a) Roads Working Foreperson Report
- b) Beaver Control – request \$25 per trip – deferred
 - i. RWF to confirm average number of trips
- c) Amalgamated Tender request

ResIn 2020-07 Mike Jones Janet Gordanier

BE IT RESOLVED THAT this Council approves the 2020 Amalgamated Tender request amounts as attached. CARRIED

- d) Amalgamated Tender – Dec 16, 2019 Mtg Notes (Clerk's & Roads Superintendents)
 - i. EARS Minutes Jan 8, 2020
 - ii. Amalgamated Tender process - Huron Shores may be taking over the administration of the Amalgamated process, due to timing status quo for 2020 (Jan 9,2020)

4. **PUBLIC PRESENTATIONS: 6:30 pm n/a**

5. **ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS**

ResIn 2020-08 Mike Jones Beth West

BE IT RESOLVED THAT this Council approves the December 4, 2019 minutes as presented. CARRIED

REPORTS:

MUNICIPAL STAFF REPORT'S continued:

- 6. Planning & By-law Enforcement (K. Morris)
 - a) Building Permit Summary Report – Jan. 10, 2020
 - Staff in process of collecting area rates
- 7. Clerk/Treasurer/Tax Collector ~ (V. Goertzen-Cooke)
 - a) Algoma Public Health 2020 Levy

ResIn 2020-09 Janet Gordanier Mike Jones

BE IT RESOLVED THAT this council approves the Algoma Public Health 2020 Levy in the amount of \$24,013. CARRIED

- b) Insurance renewal

ResIn 2020-10 Mike Jones Janet Gordanier

BE IT RESOLVED THAT this council approves the Insurance renewal with Algoma Insurance in the amount of \$34,902 + taxes. CARRIED

- c) Northeast CAO/Clerk's Forum – March 12th – Sudbury, registration \$50.

ResIn 2020-11 Mike Jones Janet Gordanier

BE IT RESOLVED THAT this council approves the Clerk to attend the Northeast CO/Clerks Forum in Sudbury on March 12th; registration fee \$50.00. CARRIED

- d) FYI - Main Streets Funding extension request has been granted to Oct. 31, 2020
 e) MAH - 2018 Financial Indicator Template – reviewed.
 f) FYI - MPAC 2019 Year End Assessment Report – reviewed.
 g) HNCEA – Membership & Newsletter

ResIn 2020-12 Janet Gordanier Mike Jones

BE IT RESOLVED THAT this Council supports the Huron North Community Economic Alliance in their request for a commitment to a 3-year levy (2020, 2021, and 2022) in the amount of \$660.00 per year. CARRIED

- h) FCM - Municipal Asset Management Program Funding

ResIn 2020-13 Mike Jones Janet Gordanier

BE IT RESOLVED THAT this council approves staff to apply for the Federation of Canadian Municipalities to update the Asset Management Plan which includes the plan, policies, strategies, data collection, reporting, training, as well as organizational development. CARRIED

- i) AMCTO Annual Conference – June 7-10th – Collingwood; registration \$765 + HST

ResIn 2020-14 Janet Gordanier Mike Jones

BE IT RESOLVED THAT this council approves the Clerk to attend the Annual AMCTO Conference in Collingwood from June 7th – June 10th; registration fee \$765.00+HST. CARRIED

- j) AMO Annual Conference – August 16-19 – Ottawa; registration \$855 + HST (no Councillor available to attend);

ResIn 2020-Defeated Janet Gordanier Mike Jones

BE IT RESOLVED THAT this council approves _____ to attend the Annual AMO Conference in Ottawa from August 16th – 19th; (2019 registration fee \$855.00+HST). DEFEATED

- k) OCIF- Formula Base funding - \$50,000 for 2020
 l) Modernization Fund uses 2020

ResIn 2020-15 Janet Gordanier Mike Jones

WHEREAS \$200,000 has been set aside from 2019 under the Modernization Funding Model;

BE IT RESOLVED THAT this council approves staff to investigate the following as attached as potential projects for the Modernization Funding Model: CARRIED

- ✓ More office staff – succession planning
 - ✓ Intern (NOHFC 90% wages funded) with the intent to hire full time once the funding is used up.
- ✓ Website enhancements
- ✓ Cemetery Program
 - ✓ More staff hours to complete reconciliation
- ✓ IT & Record Management:
 - ✓ Updating Computer Hardware and Programs
 - ✓ Laptops/surface pro for all of Council, electrical upgrade in council chambers.
 - ✓ New emails for all of council, staff with Twsp name in it
 - ✓ Tax program – email option of bills
- ✓ Road Equipment Reserve replenish

Staff to investigate costing of projects and report back.

- m) RED Funding – no qualifying projects; possibly a target Funding Model for the HNCEA group.

2020-Withdrawn Mike Jones Janet Gordanier

BE IT RESOLVED THAT this council approves staff to apply for the RED Funding for the following project(s).
 WITHDRAWN

8. Community Fire Safety:

- a) Town of Bruce Mines – 75% of 2020 levy for Fire Services

ResIn 2020-16 Janet Gordanier Mike Jones

BE IT RESOLVED THAT this council approves 75% of the 2020 Fire Levy to the Town of Bruce Mines (based on 2019 rates until the Final Budget is approved by the Town; \$30,750 Operations, \$5,000 Capital). CARRIED

9. Community Emergency Management Program ~ (M. Jones) - n/a

10. Animal Control: n/a

COMMITTEE REPORTS:

11. Health & Health Centre ~ (B. Koehler)

a) Huron Northwest Physician Recruitment & Retention Committee – 2020 Levy \$5,000

ResIn 2020-17 Janet Gordanier Mike Jones

BE IT RESOLVED THAT this council approves the Huron Northwest Physician Recruitment and Retention Committee 2020 Levy in the amount \$5,000; this amount is to be included with the Central Algoma Health Centre's Budget. CARRIED

12. Recreation ~ (B. Koehler)

a) Partner with Johnson – Baseball, Soccer, Swimming (resIn)

ResIn 2020-18 Janet Gordanier Mike Jones

BE IT RESOLVED THAT this council request the continuance of the partnership with Johnson Township for the purchase of the general administration services for Baseball, Soccer and Swimming. CARRIED

13. Tri-Neighbours & Waste Management ~ (B. Koehler)

a) GFL – removal of glass from recycling

i) 2020 recycling calendars

ResIn 2020-19 Mike Jones Janet Gordanier

WHEREAS Green For Life's (GFL) waste/recycling proposal requested that glass be removed from the Tri-Neighbour's recycling program, and;

WHEREAS subsequent to signing the Recycling Agreement (without including this provision), the Resource Productivity and Recovery Authority (RPRA - which is a regulatory body that is playing a critical role in supporting the transition towards a circular economy and a waste-free Ontario) has confirmed that the Tri-Neighbours Blue Box funding would not be impacted by the removal of glass from the recycling program, and;

WHEREAS AECOM has averaged the glass tonnages from all three communities (Thessalon, Bruce Mines and Plummer Additional) over a five-year period and determined that removing glass from the recycling stream would add less than 1% to the annual landfilled waste at the site;

THEREFORE, BE IT RESOLVED that this council approves removal of glass from the recycling program. CARRIED

- It is understood that GFL will be forwarding the general communications for the public at a later date.

14. Cemetery ~

a) Next meeting Jan 28th @ 7 pm

b) Cemetery Program – project staffing

ResIn 2020-20 Janet Gordanier Mike Jones

BE IT RESOLVED that this council approves Carol Cope to work 3 additional days per week until the end of April 2020 or until the Cemetery Program, physical locations of monuments and mapping reconciliation are complete for all five cemeteries; whichever comes first. CARRIED

15. Library, Parks & Hall ~ (B. West)

a) Library Minutes (Jan 9th) & Financials (Nov & Dec 2019)

b) FYI – Family Winter Play Day (Childcare Algoma) @ the Library- Jan 31st; indoor and outdoor activities 10:30 am – 2:00 pm

- c) Hall Rentals vs. Free – Municipal Survey & PA Hall Rental Agreement review

ResIn 2020-21 **Mike Jones** **Janet Gordanier**

WHEREAS the Township has reviewed policies of area Municipalities regarding the Hall usage for free vs. rental fees charged;

BE IT RESOLVED THAT this council approves the following to be added or amended in the Bruce Station Hall Agreement:

- i. Rent 5 times, 6th time is free
 - ii. Free once per year to registered Not for Profit organizations for fundraising/community events
 - iii. Free for Funeral Services for a former Ratepayer. CARRIED
16. Health and Safety ~ (M. Jones)
a) Next mtg Jan 29th @ 8:15 am
17. Personnel: N/A
a) Casual Clerical (interview results Jan 13th).
b) Road's Operator (Full Time and Casual, posting to close Jan 24) – interview date Feb 10th:
c) Cupe Negotiations Mtg – Feb 20th.
18. Other:
a) Livestock Valuer resignation – Michael Nadjiwon & weeds
b) Livestock Valuer application – Lori Thornburg

ResIn 2020-22 **Janet Gordanier** **Mike Jones**

WHEREAS the Township accepts with regret the resignation of Livestock Inspector Michael Nadjiwon;

BE IT RESOLVED THAT this council approves the Lori Thornburg to be appointed as one of the Township's Livestock Inspectors. CARRIED

- c) Bid received on 3 chairs (defer to Feb. 19th mtg)
- d) Bill Gunn – table quote

ResIn 2020-23 **Janet Gordanier** **Mike Jones**

WHEREAS the Township has received a quote to build a small 2'x4' table that will be similar to the main Council desk in the amount of \$290 + labour/Taxes;

BE IT RESOLVED THAT this council approves Bill Gunn to build a desk for Council Chambers in the amount quoted. CARRIED

19. UNFINISHED BUSINESS: n/a

20. NEW BUSINESS: n/a

21. DISBURSEMENTS:

- a) Expenditures Nov. 24 - Dec 31, 2019
- b) Financial Statements

ResIn 2020-24 **Janet Gordanier** **Mike Jones**

BE IT RESOLVED THAT this Council authorizes payment of the following expenditures for

November 23 - Dec 31, 2019; General \$219,210.82; Cemetery \$809.19; Health Centre (Dec 19/19) \$2,952.95.

CARRIED

22. BY-LAWS:

- a) ICIP – 5th Concession Realignment Agreement

ResIn 2020-25 **Mike Jones** **Janet Gordanier**

BE IT RESOLVED that this Council gives three readings and approves to By-Law 2020-02 being a by-law to authorize the Mayor and Clerk to sign the Agreement with Her Majesty the Queen in right of the Province of Ontario, represented by the Minister of Agriculture, Food and Rural Affairs For the Canada Infrastructure Program Rural and Northern Funding

b) Appointment By-Law

ResIn 2020-26 Janet Gordanier Mike Jones

BE IT RESOLVED that this Council gives three readings and approves to By-Law 2020-03 being a by-law to APPOINT PERSON (S) AS MEMBERS TO COMMITTEES & BOARDS IN TOWNSHIP OF PLUMMER ADDITIONAL FOR 2020. CARRIED

c) Borrowing

ResIn 2020-27 Janet Gordanier Mike Jones

BE IT RESOLVED that this Council gives three readings and approves to By-Law 2020-04 being a by-law to authorize the Mayor and Clerk to sign a Temporary Borrowing Agreement with RBC. CARRIED

d) Interim Taxes

ResIn 2020-28 Janet Gordanier Mike Jones

BE IT RESOLVED that this Council gives three readings and approves to By-Law 2020-05 being a by-law to authorize the Mayor and Clerk to sign A BY-LAW TO LEVY CERTAIN INTERIM RATES, TAXES AND CHARGES FOR THE YEAR 2020. CARRIED

e) Janitorial Contract

ResIn 2020-29 Janet Gordanier Mike Jones

BE IT RESOLVED that this Council gives three readings and approves to By-Law 2020-06 being a by-law to authorize the Mayor and Clerk to sign an Agreement with Lou Triplett for the Janitorial Contract. CARRIED

f) Stop up and Close a portion of Rock Lake Road and convey to adjacent landowner

ResIn 2020-30 Mike Jones Janet Gordanier

BE IT RESOLVED that this Council gives three readings and approves to By-Law 2020-07 being a by-law to authorize the Mayor and Clerk to execute a By-law to stop up, close and convey PT N ½ LT 4 Con 5; PT 3 AND 4 PL 1R13554; PLUMMER (Portion of Rock Lake Road).

Upon the passing of this By-law the said lands shall be sold to the abutting landowner. For greater clarity the abutting landowner is Karen Elizabeth Smokorowski-Porpealia. CARRIED

23. NOTICE OF MOTIONS

24. MEMBERS REPORT (on items other than listed above): (COUNCIL MEMBERS)

25. CLOSED SESSION: disposal of land, identifiable individual

ResIn 2020-31 Mike Jones Janet Gordanier

BE IT RESOLVED THAT this Council proceeds into Closed Session at 7:50 pm to consider the following subject matter in accordance with the Municipal Act. S.239 (2): Personal matters about an identifiable individual, including municipal or local board employees; A proposed or pending acquisition or disposition of land for municipal or local board purposes. CARRIED

ResIn 2020-32 Beth West Janet Gordanier

BE IT RESOLVED THAT this Council returns to open meeting at 8:01 pm. CARRIED

ResIn 2020-33 Beth West Mike Jones

BE IT RESOLVED THAT this Council approves the Closed Minutes on December 4, 2019 as presented. CARRIED

26. **CONFIRMATORY BY-LAW**

ResIn 2020-34 Mike Jones

Janet Gordanier

BE IT RESOLVED THAT this Council gives three readings and approves By-Law No. 2020-08, being a by-law to confirm the proceedings of the meeting(s) held prior to and on Jan. 22, 2020. CARRIED

27. **ADJOURNMENT:**

ResIn 2020-35 Janet Gordanier Mike Jones

BE IT RESOLVED THAT this Council adjourns the Meeting at **8:04** pm to meet again on February 19, 2020 or at the call of the Mayor. CARRIED

Mayor ~ Beth West

Clerk ~ Vicky-Goertzen-Cooke

Acronyms:

@ = at

ADSSAB – Algoma District Social Services Administration Board

AGM – Annual General Meeting

AHPS – Arthur Henderson Public School

AODA – Accessibility for Ontarians with Disabilities Act

CBO – Chief Building Official

CEMC – Community Emergency Measures Committee

CERB – Central Emergency reporting Bureau

CF- Carry Forward

CFSO- Community Fire Safety Officer

CUPE - Canadian Union of Public Employees

EARS – East Algoma Roads Superintendents

FCM – Federation of Canadian Municipalities

FYI – for your information

Fed Nor – Federal Economic Development for Northern Ontario

FONOM – Federation of Northern Ontario Municipalities

Frd – forwarded from prior meeting

HNWDRRC - Huron Northwest Doctor Recruitment & Retention Committee

ICIP Investing in Canada Infrastructure Program

OCIF – Ontario Community Infrastructure Fund

OGRA – Ontario Good Roads Association

OMB – Ontario Municipal Board

OMAFRA – Ministry of Agriculture, Food & Rural Affairs

OPP – Ontario Provincial Police

Orig. - Original

OTF – Ontario Trillium Foundation

Min. - Ministry

MNR – Ministry of Natural Resources

MAH – Ministry of Municipal Affairs

MOU – Memorandum of Understanding

MPAC – Municipal Property Assessment Corporation

Mtg - Meeting

MTO – Ministry of Transportation

MWRC – Municipal Waste & Recycling Consultants

N/A – not applicable

RBC – Royal Bank of Canada

Reg. - registration

Rep – Representative

ResIn – Resolution

RFQ – Request for Quote

ROMA – Rural Ontario Municipal Association

RWF – Road Working Foreperson

SSM – Sault Ste. Marie

TMM – The Managed Municipality

TSSA – Technical Standards and Safety Authority

TWSP - Township